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ERASMUS + Circular Two : School and University Partnership for Peer Communities of Learners (SUP4PCL): Agenda and confirmations

1 message

Wed, Jan 18, 2017 at 4:29 PM

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Dear Colleagues

As a follow up to the former circular I am attaching a tentative agenda for the Kick Off meeting of the 27, 28 of February 2017. You will note that the first day is largely led by AUC and will be delivered in parallel sessions to save on time. While one team will look at the technical matters of the project, another team will concurrently be looking at the financial and legal aspects. It is therefore quite important that each partner team include the focal persons for financial and administrative matters. The second day will be shorter and will be largely led by partners. We have put some guidance to who should do what but do feel free to change if not agreeable and inform us of your preference for presenting the much needed topics on the second day. Please send back your comments as well as your presentations. Feel free to connect with other partner universities to coordinate the effort.

Please confirm exact names of participants ASAP as well as copies of your passports if you require invitation letters for Visa purposes.

Please bear with us in the next few months as we are compelled to catch up on the time lost at the beginning of the project. Our team is already working hard on reviewing time lines and will be able to present those during our meeting. Meanwhile just to give you a heads up we are hoping to receive the partner universities in Egypt between March 27 and April 7, 2017 in stead of the earlier planned dates in November 2016 for Needs assessment and Coaching. We are expecting one coach from each university for a duration of 11 days.

Warm regards

Malak

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Draft Agenda- SUP4PCL Kick off Meeting 27 & 28 Feb 2017.docx

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Kick off Meeting Agenda February 27th –February 28th, 2017

The American University in Cairo (AUC), Egypt

Day 1: Monday 27th February, 2017

Venue: Moataz Al-Alfi Hall

Time	Activity
9:30 – 10:00 am	Registration
10:00 am- 11:30 am	Session One: Welcome note and Project Overview
11:30 am- 12:00 pm	Coffee Break

Parallel Sessions		
Time	Technical	Financial
12:00 pm-14:00	Session Two: Detailed Work Packages : WP1: Preparation WP 2: Development	Session Two: Guidelines , Permissions, Mandates, Forms, and FAQs
14:00 -15:00	Lunch	
15:00 -17:00	Session Three: Detailed Work Packages : WP3: Quality Plan WP 4: Dissemination and Exploitation of Results	Session Three: Eligible vs. Ineligible Reports Supporting documents Exchange rates
17:00 - 17:15	Break	
17:15 -18:30	Session Four: Travel and Timeline	Session Four: Difference between TEMPUS and ERASMUS +

Day 2: Tuesday 28th February, 2017

Venue: Waleed Hall P071

Time	Activity
10:00 am-12:00 pm	Session One: European Partners Presentations on - Guidelines for Ethnographic Studies (Presenters: University of Leicester and Northampton University) - Key Performance Indicators for Peer Communities of Learners and mentors (Presenters: University of Limerick and Martin Luther University)
12:00 -12:30 pm	Coffee Break
12:30 -14:30	Session Two: Egyptian Partners Presentations on: -Criteria for school selection and preliminary profile of Professional Development schools.
14:30 - 15:00	Coffee Break
15:00-16:00	Discussion